

DEMAREST BOARD OF EDUCATION

MINUTES – REGULAR MEETING

September 24, 2012

I. OPENING

A. The meeting was called to order at 7:30 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. President Holzberg led the flag salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg were present.

E. It was moved by Galtieri, seconded by Woods and approved by unanimous voice vote to accept the minutes of the COW/Regular Meeting from August 21, 2012

F. There was a review of correspondence.

II. BOARD PRESIDENT'S REPORT

President Holzberg commented on how great the buildings look for the new school year. She spoke about establishing an Ad Hoc committee. She stated we are entering a new and interesting time.

III. SUPERINTENDENT'S REPORT

Mr. Fox stated that we had a smooth opening. He thanked the PTO for a great welcome back breakfast. He commented on our Back to School nights and that we like to celebrate the good we all do. The principals will present a testing report in October. He commented that it is so impressive where our schools are scoring. He spoke about the lightning accident at Northern Valley Regional High School that occurred in early September. He also spoke about the traffic on Northwood and High Streets.

Mr. Kirkby commented on the successful opening. Enrollment is up at both County Road and Luther Lee Emerson Schools. Back to School night at Luther Lee Emerson School was well attended. Parents saw a slideshow highlighting moments from the first couple of days of school. Some of the new curriculum standards were shared. Students at both schools are utilizing iPads. The principals attended an NVPA meeting to discuss upcoming changes to the Teacher Evaluation System.

Ms. Codey stated that two students spoke at a very successful Back to School night. Parents will have access to interim reports on the Gradebook portal. The new fifth grade students are enjoying their time in the Middle School. We will be celebrating a Week of Respect. Students will be "caught on camera" doing random acts of kindness. The student council representatives will take pictures of students and place them in the front hallway. Student Council Elections took place and the K.A.R.E. Club will be fundraising. The 7th grade will be visiting the public library.

IV. REVIEW OF AGENDA

A. Board members reviewed the items.

B. It was moved by Galtieri, seconded by Geisenheimer and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.

C. There was no public discussion.

D. It was moved by Majeski, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

V. ACTIONS

A. Instruction – Staffing

1. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of the following substitute teachers for the 2012/2013 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

Colleen Allmers	Denise Corcoran	Donna Corcoran
Rebecca (Rivka) Lewin	Andrew Kang	Lori Danzinger
Julie Slavitt-Karlitz		

2. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to amend the start date of Audrena Campagna, Media Specialist Grades 5-8, from the previously approved date of September 19, 2012 to September 4, 2012 for the 2012/2013 school year, as recommended by the Chief School Administrator.

3. It was moved by Geller, seconded by Galtieri and approved by unanimous roll call vote to approve the following stipend positions and amounts for the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>STIPEND POSITION</u>	<u>TEACHER</u>	<u>AMOUNT</u>
Girls Basketball	C. Nerkizian	\$1,960.66
Yearbook	A. Campagna	\$2,294.00

B. Instruction – Pupils/Programs

1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to appropriate the 2011/2012 Extraordinary Aid in the amount of \$186,085 to the 2012/2013 budget, as recommended by the Chief School Administrator.

2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve three Montclair State University students to collaborate with Ossi Mach, Teacher, in the Friends of Music Teacher Training on October 5, 12, 19 and November 2, as recommended by the Chief School Administrator. Specific student names to be identified at a later date.

3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Tuition Agreement, pending domicile, with Mr. & Mrs. Sheppard of 301 E. 47th Street, Apt 16A, New York, NY for the 2012/2013 school year for student ID # 202110 attending 5th grade at Demarest Middle School and student ID # 232084 attending 2nd grade at Luther Lee Emerson School, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve Julie Singer, student at West Chester University, to observe English classes for five hours per day on October 8-9, 2012, at Demarest Middle School, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the provisional employment of Colleen Allmers as an Instructional Aide, Step 1, for Student ID #'s 222047 and 222008 for the 2012/2013 school year effective September 25, 2012, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

2. It was moved by Geisenheimer, seconded by Galtieri and approved by unanimous roll call vote to approve the Dritar Ameti, Custodian at County Road School, to receive a Black Seal License Stipend in the prorated amount of \$781.25, effective September 1, 2012, for the 2012/2013 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve that Demarest provide sports bus transportation to the Norwood Public School as a shared service, when possible, for a fee of \$175 per diem, as recommended by the Chief School Administrator.

2. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to accept the Demographic Study prepared by Kenneth Karle of LAN Associates, which includes the Cohort Survival Enrollment Projection, as recommended by the Chief School Administrator.

3. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Toby Sorge, 8th Grade English Teacher, at "Teaching in the Time of the Common Core: The Challenge of Change" Workshop held on December 7, 2012 in Melville, NY at a cost of \$219 for registration, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

4. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to adopt the Demarest School District Nursing Plan for the 2012/2013 school year and submit it to the Bergen County Department of Education, as recommended by the Chief School Administrator.

5. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve Emma Fortunato, sophomore at Dominican College, to observe 30 hours at the Demarest Middle School-7th grade, of which 10 hours shall be in a special education class, during the 2012/2013 school year, as recommended by the Chief School Administrator.

6. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to adopt the District and Board Goals for the 2012/2013 school year as follows, as recommended by the Chief School Administrator.

DISTRICT GOALS:

- A. Expand the integration of non-fiction reading and writing across the curriculum, to coincide with the new core content standards of Language Arts.
- B. Investigate, select, train, and implement the new teacher evaluation tool.
- C. Implement the new common core standards.
- D. Review facility efficiency.

BOARD GOALS:

- A. Review the administrative structure.
- B. Improve our understanding of the audit and district financial reports.

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

7. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the first reading of the new Policy 4148 – Employee Protection-Certified Staff, as recommended by the Chief School Administrator:

8. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the first reading and adoption of the following revised Policies, as recommended by the Chief School Administrator:

- 1314 – Fundraising by Outside Organizations
- 3541-1 – Transportation Routes and Services
- 9125 – Treasurer of School Monies
- 9322-1 – Organizational Meeting

9. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the first reading and adoption of the new Regulation 5131.2 – Harassment, Intimidation and Bullying, as recommended by the Chief School Administrator:

10. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve Beyond Sports Management to use the Demarest Middle School field on Mondays and Thursdays between 4:00 p.m. and 6:00 p.m. and Saturdays between 1:00 p.m. and 3:00 p.m., beginning September 8, 2012 through November 3, 2012, at a fee of \$880, as recommended by the Chief School Administrator.

11. It was moved by Molina, seconded by Galtieri and approved by unanimous roll call vote to approve the attendance of Audrena Campagna, School Librarian, at the NJASL Annual Fall School Library Conference held at Ocean Place Resort on November 30, 2012 in Long Branch, NJ, with registration in the amount of \$85 and reimbursement for mileage at the statutory rate, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the August 16th – 31st, 2012 payroll in the amount of \$66,574.31.

2. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the September 1st – 15th, 2012 payroll in the amount of \$301,796.36.

3. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the August 2012 bills in the amount of \$1,169,959.17 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$919,793.17
12 Capital Outlay	108,828.50
40 Debt Service Funds	141,337.50
	<u>\$1,169,959.17</u>

4. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of August 31, 2012, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

V. ACTIONS (Continued)

E. Support Services – Fiscal Management

5. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2012 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to acknowledge receipt of July 31, 2012 Report of the Board Secretary, A-148 and Report of the Treasurer, A-149.

7. It was moved by Majeski, seconded by Galtieri and approved by unanimous roll call vote to confirm the following transfers for August 2012:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
Fund Balance	Extraordinary State Aid	<u>186,085</u>
	\$	186,085

<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-000-217-106-1-0000-18	Extraordinary Services	\$ 7,400
11-000-217-106-2-0000-18	Extraordinary Services	30,800
11-000-217-106-3-0000-18	Extraordinary Services	28,900
11-230-100-101-3-0000-21	Basic Skills-Lang. Arts	20,720
11-000-222-320-3-0000-24	Library	8,000
11-000-262-610-2-6190-28	Operations	4,000
11-000-100-562-0-0000-36	Tuition	<u>86,265</u>
	\$	186,085

F. Other

1. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 9, 2012 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

2. It was moved by Galtieri, seconded by Majeski and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 16, 2012 at 7:00 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

VI. REPORTS

Mrs. Holzberg and Mrs. Geisenheimer attended the BCSBA Meeting where they discussed the new teacher evaluation process.

The board discussed establishing the Ad Hoc committee.

VII. PUBLIC DISCUSSION

A. It was moved by Woods, seconded by Galtieri and approved by unanimous voice vote to open the meeting to public discussion.

There was no public discussion.

B. It was moved by Majeski, seconded by Molina and approved by unanimous voice vote to close the meeting to public discussion.

VIII EXECUTIVE SESSION (Continuation as needed)

There was no Executive Session necessary this evening.

IX. ADJOURNMENT

A. It was moved by Molina, seconded by Galtieri and approved by unanimous voice vote to adjourn at 8:53 p.m.

Respectfully submitted,



Frank G. Chilson
School Business Administrator/Board Secretary